

**LAPEER COUNTY ROAD COMMISSION  
REGULAR BOARD MEETING  
Wednesday, April 21, 2021  
4:30 p.m.**

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Present: Mr. James Novak, Jr. Chairman; Mr. Les Nichols, Vic Chairman; Mr. Terry Jostock, Member  
Mrs. Linette Weston, Board Secretary; Mr. Zeb Schons, Superintendent of Operations; Mr. Erick  
Pearson, Managing Director, Mr. Destain Gingell, County Highway Engineer; Ms. Emma Brandt

Mr. Novak called the meeting to order at 4:30 p.m. The Pledge of Allegiance was recited.

**Approval of Agenda**

**042121-064**

Motion by Commissioner Nichols, seconded by Commissioner Jostock to approve the agenda.  
Motion carried.

**Approval of Prior Board Meeting Minutes**

**042121-065**

Motion by Commissioner Nichols, seconded by Commissioner Jostock to approve the Regular Meeting  
minutes for April 7, 2021. Motion carried.

**Approval of Disbursements**

**042121-066**

Motion by Commissioner Nichols, seconded by Commissioner Jostock to approve the Accounts Payable  
and Payroll dated April 22, 2021 in the amount of \$482,932.34. Motion carried.

**Road Project Agreements**

**042121-067**

Motion by Commissioner Nichols, seconded by Commissioner Jostock to approve the Almont Township  
Road Project Agreements.

**Almont Township**

489-001-213004 Load, Haul, Level 3,000 Ton Gravel on Kidder Road and Various Spot Gravel  
Estimated Cost: \$38,400.00 Township

489-001-213005 Kidder Road (non-motorized path)- Village of Almont to Almont Community School  
Estimated Cost: \$180,000.00/\$90,000.00 Non-Motorized Allocation

489-001-213006 Tubspring Road – M-53 to Howland Road/ Overlay  
Estimated Cost: \$214,000.00 Township  
Motion carried.

**042121-068**

Motion by Commissioner Nichols, seconded by Commissioner Jostock to approve the Arcadia  
Township Road Project Agreement.

**Arcadia Township**

504-002-213100 Dust Control/LCRC- Two applications with the option of a third at \$13,532.40/  
application. Estimated Cost: \$40,597.20 Township.  
Motion carried.

**042121-069**

Motion by Commissioner Jostock, seconded by Commissioner Nichols to approve the Mayfield Township Road Project Agreement.

**Mayfield Township**

504-014-214304 Tree Trimming/ Cut Tree Canopy off Valentine, Stump and McCormick  
Estimated Cost: \$17,000/ \$4,986.55 Tree and Brush Allocation/\$12,013.45 Township.  
Motion carried.

**042121-070**

Motion by Commissioner Nichols, seconded by Commissioner Jostock to approve the Metamora Township Road Project Agreement.

**Metamora Township**

489-015-214405 Blood Road Ditching, Ditch approx. 250' south of Dryden Road. Install 2 driveway culverts and an underground culvert to tie into storm water system on SW corner. Ditch several spots southerly to address #4185 to improve drainage in preparation for new gravel. Estimated Cost: \$25,230.43 Township.  
Motion carried.

**042121-071**

Motion by Commissioner Jostock, seconded by Commissioner Nichols to approve the Oregon Township Road Project Agreement.

**Oregon Township**

490-017-214604 Catlin Road Cross Culvert between Mt. Morris and Vermilya, 81"x59"x40' Squash Poly Coated Estimated Cost: \$12,458.52/Bridge Fund \$6,229.26.  
Motion carried.

**Managing Director Report**

**042121-072**

Motion by Commissioner Nichols, seconded by Commissioner Jostock to Adopt the Resolution to Approve Protecting Local Government Retirement and Benefit Act Application for Waiver and Plan; Retirement Health Benefit Systems. Roll call vote: Mr. Novak, aye; Mr. Nichols, aye; Mr. Jostock, aye. Three ayes. Motion carried.

**042121-073**

Motion by Commissioner Nichols, seconded by Commissioner Novak to Approve the Request for Proposals for the Burnside Pit Lease. Roll call vote: Mr. Novak, aye; Mr. Nichols, aye; Mr. Jostock, nay. Two ayes, one nay. Motion carried.

Mr. Jostock stated he is not in favor of selling gravel out of the pit. Mr. Nichols explained that he has delivered clay to this pit in the past to create gravel, so he knows there isn't usable road gravel. It was also stated that the stone is not of road quality.

**042121-074**

Motion by Commissioner Jostock, seconded by Commissioner Nichols to Authorize the Manager to bring the real estate offers for the vacant properties to the Board for approval. Motion carried.

Mr. Pearson reported that we currently have two CAT graders in the 2022 budget, but he had received a notice that the graders are going to have a 12% cost increase. Mr. Pearson explained that if we order them now, we will be able to purchase them at the current price.

**Superintendent's Report**

Mr. Schons gave an employee COVID update.

Mr. Schons also reported that there had been an accident involving one of our employees and a motorist that failed to stop at an intersection.

Mr. Schons stated that the dust control program will start on the primary system next week depending upon the weather.

**Engineering Report**

Mr. Gingell gave an update on the General Squier and the Gardner Road Box Culvert projects

Mr. Gingell reported that the trees have been removed from Silverwood Road and the contractor has moved to Davison Road.

**Public Comment**

No public comment.

**042121-075**

Motion by Commissioner Nichols seconded by Commissioner Jostock to go into closed session for the purpose of discussing employment contracts. Motion carried at 4:54 p.m.

**042121-076**

Motion by Commissioner Nichols seconded by Commissioner Jostock to go out of closed session at 5:10 and approve the minutes of the closed session. Motion carried.

**042121-077**

Motion by Commissioner Nichols seconded by Commissioner Jostock to approve the employment contract for the new Finance Director, Ms. Emma Brandt. Motion carried.

**042121-078**

Motion by Commissioner Nichols seconded by Commissioner Jostock to approve the employment contract for the new Office Manager, Mrs. Tamela Delvecchio. Motion carried.

**042121-079**

Motion by Commissioner Nichols seconded by Commissioner Novak to approve the same wage re-opener as approved by the union groups (2.5% for 2021 and 2.75 for 2022), for the County Highway Engineer, Superintendent and Managing Director effective May 1, 2021. Two ayes, one nay. Motion carried.

Mr. Jostock stated that the management employees had sick time added to their contracts this year and didn't think they needed a pay raise, because that is what the employees told him.

Mrs. Weston explained that the sick time was inserted into the management contracts to better keep track of personal time off. Under the previous language, the management employees would flex out for personal and sick time, offsetting the extra hours worked. The personal time off was then entered as regular time worked. Mrs. Weston explained that it was implemented by the previous Managing Director and was not the preferred way to track personal time off. Mrs. Weston also explained that the management team, unlike the union employees, does not get to cash out their sick/personal time when they retire.

**Commissioner Comments**

Mr. Jostock stated that with COVID on the rise he would like the Board to consider moving the meetings back to Zoom. Mr. Pearson stated that the DHHS Emergency Order and PA 254 of 2020 allowing for Virtual Meetings ended on April 1, 2021.

Being no further business, Chairman Novak declared the meeting adjourned at 5:18 p.m.

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James Novak Jr., Chairman

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Linette Weston, Board Secretary