

**LAPEER COUNTY ROAD COMMISSION
REGULAR BOARD MEETING
Tuesday, December 23, 2014
4:30 p.m.**

Present: Mr. Gary Howell, Chairman; Mr. Dale Duckert, Vice Chairman; Mr. Michael Hemmingsen, Member
In Attendance: Mr. Ryan Doyle, County Highway Engineer; Ms. Linette Daily, Board Secretary; Mr. Erick
Pearson; Managing Director; Ms. Tami Erickson, Chief Financial Officer; Mr. Destain Gingell, Staff Engineer

Also in attendance: Ms. Lynnette Meinz

Mr. Gary Howell, Chairman, called the meeting to order at 4:30 p.m. in the Meeting Room of the Lapeer County Road Commission Building. The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

122314-227

Motion by Mr. Duckert, seconded by Mr. Hemmingsen to approve the agenda. Motion carried.

APPROVAL OF PRIOR BOARD MEETING MINUTES

122314-228

Motion by Mr. Hemmingsen, seconded by Mr. Duckert to approve the Regular Meeting minutes for December 10, 2014. Motion carried.

APPROVAL OF DISBURSEMENTS

122314-229

Motion by Mr. Hemmingsen, seconded by Mr. Duckert to approve disbursements dated December 24, 2014 in the amount of \$549,237.36. Motion carried.

PROJECTS

122314-230

Motion by Mr. Duckert, seconded by Mr. Hemmingsen to approve the following project. Motion carried.

Hadley Township

504 010 143906 Removal of Dead Trees in the Right of Way, Various Local Roads. LCRC will provide an additional 3 Days of Tree Removal at no cost to the Township.

Estimated Cost: \$5,000/Township \$5,000/ LCRC 3 Days of Equipment and Labor

MANAGER'S REPORT

Mr. Pearson asked the Board to approve the Employment Agreement for the Administrative Assistant.

Mr. Howell suggested a few changes to the language for clarification.

122314-231

Motion by Mr. Hemmingsen, seconded by Mr. Duckert to approve the Employment Agreement for Administrative Assistant, Ms. Tamela Cleeton, as amended. Motion carried.

Ms. Daily stated that Ms. Cleeton will start on December 29, 2014.

Mr. Pearson stated that there are four Michigan Department of Transportation contracts to be approved, in which the cost estimates are higher than the budgeted amounts. Mr. Doyle explained that he is hopeful that the bid prices will balance out once the bids are in. Mr. Pearson explained that he would like to do the Millington Road recycled pavement project and must keep the budget as close as possible, in order to do so.

Mr. Pearson went on to state that the crews did salt this morning, but mainly we have been cutting trees and patching in this mild weather.

Discussion ensued regarding Mr. Pearson's performance review. Mr. Hemmingsen stated that Mr. Pearson will present the required documents to the Board at the first meeting in February and the Board will hold the review at the last meeting in February.

Mr. Pearson asked Ms. Daily to create an evaluation document for the new Administrative Assistant position.

ENGINEERING REPORT

122314-232

Motion by Mr. Hemmingsen, seconded by Mr. Duckert to approve the haul route with Dave's Carpet Company to receive deliveries in over length trailers (53') for carpet and related materials on Hough Road to M-53. Motion carried.

Mr. Doyle explained that he would like approval for an agreement with Detroit Edison regarding the installation of the lighting for the new roundabout in which the Road Commission pays for materials and labor and then Detroit Edison will be responsible for all future maintenance and repairs.

122314-233

Motion by Mr. Hemmingsen, seconded by Mr. Duckert to approve Master Agreement for Municipal Street Lighting for Roundabout with Detroit Edison. Motion carried.

Mr. Doyle stated that two agreements had been prepared for the KWA projects which address the requested bond issue. Mr. Doyle explained that he and Attorney Larry Salstrom would still prefer the bond from the contractor. Mr. Doyle stated that the \$100,000 deposit was originally meant for the haul route for the project. Mr. Doyle reported that the projects are thirty miles or more through the County, and the \$100,000 deposit will not cover a major repair if a contractor opens a major stretch of roadway and doesn't repair it.

Ms. Meinz of WWS/KWA stated that she apologizes for the misunderstanding which occurred when KWA assumed that the bond required by the Road Commission was fulfilled with the bond between the contractor and KWA. Ms. Meinz stated that we are neighbors and is confident that KWA will work with the Road Commission on any issues that arise. It was also stated that there is a maintenance bond which will be in place for up to three years after the final payment on the project.

Mr. Hemmingsen stated that he is comfortable with the \$100,000 bond which is replenished each time a withdraw is made.

Mr. Howell and Mr. Duckert stated that they are concerned with the repair of the open roadway in the event the contractor would leave the job unfinished. It was stated that we are confident that Genesee County will operate in good faith, but we want to be protected in case something goes wrong.

Mr. Doyle stated that Mr. Larry Salstrom our attorney for this project has been great to work with in the preparation of the new agreement.

122314-234

Motion by Mr. Hemmingsen, seconded by Mr. Duckert to approve the two Intergovernmental Agreements in Lieu of Performance Bond, S-4005 and S-4006 with KWA. Motion carried.

122314-235

Motion by Mr. Duckert, seconded by Mr. Hemmingsen to approve MDOT contract #14-5541 for Vertical curve modification, four-way stop installation, fixed object removal, sign upgrading, and sign post sheeting work at the intersection of Lake Pleasant Road and Newark Road; and all together with necessary related work and authorize Chairman Gary Howell and Vice Chairman Dale Duckert to sign. Estimated Cost: \$922,200/Federal Funds \$600,000/LCRC \$322,200. Motion carried.

122314-236

Motion by Mr. Duckert, seconded by Mr. Hemmingsen to approve MDOT contract #14-5620 for Vertical curve modification, fixed object removal, and permanent sign work at the intersection of Washburn Road and Columbiaville Road; and all together with necessary related work. Estimated Cost: \$395,700/Federal Funds \$285,042.40/LCRC \$112,657.60, and authorize Chairman Gary Howell and Vice Chairman Dale Duckert to sign. Motion carried.

122314-237

Motion by Mr. Hemmingsen, seconded by Mr. Duckert to approve MDOT contract #14-5617 for Vertical curve modification, centerline rumble strip, guardrail, and permanent sign upgrading along Fish Lake Road from Daley Road to Mott Road; and all together with necessary related work and authorize Chairman Gary Howell and Vice Chairman Dale Duckert to sign. Estimated Cost: \$651,800.00/Federal Funds \$571,629.60/LCRC \$80,170.41. Motion carried.

122314-238

Motion by Mr. Hemmingsen, seconded by Mr. Duckert to approve MDOT contract #14-5614 for Centerline rumble strip and guardrail work along Bronson Lake Road from Skinner Lake Road to Millville Road; including permanent signs with reflective sheeting on sign posts and fixed object removal work and all together with necessary related work, and authorize Chairman Gary Howell and Vice Chairman Dale Duckert to sign. Estimated Cost: \$198,500/Federal Funds \$158,800/LCRC \$39,700. Motion carried.

Mr. Doyle explained that the bids for these projects will be let on January 9, 2015.

COMMISSIONER REPORTS AND COMMENTS:

Mr. Howell reported that he had received a call from Mr. Dale Swoish regarding a tree that had fallen across the road and the Road Commission pushed it onto his property three weeks ago. He would like it cleaned up. Mr. Pearson explained that we had taken a call on the tree and the foreman had been notified.

Organization

Commissioner Duckert nominated Commissioner Howell for Chairman.

122314-239

Motion by Mr. Duckert, seconded by Mr. Hemmingsen, to close the nominations and cast unanimous ballots for Mr. Howell for Chairman of the Board of Lapeer County Road Commissioners. Roll Call: Duckert, aye; Hemmingsen, aye; Howell, aye. Three ayes. Motion carried.

Commissioner Hemmingsen nominated Commissioner Duckert for Vice Chairman.

122314-240

Motion by Mr. Hemmingsen, seconded by Mr. Howell, to close the nominations and cast unanimous ballots for Mr. Duckert for Vice Chairman of the Board of Lapeer County Road Commissioners. Roll Call: Duckert, aye; Hemmingsen, aye; Howell, aye. Three ayes. Motion carried.

122314-241

Motion by Mr. Duckert, seconded by Mr. Hemmingsen to designate Mr. Ryan Doyle as County Highway Engineer for 2015. Roll Call: Duckert, aye; Hemmingsen, aye; Howell, aye. Three ayes. Motion carried.

122314-242

Motion by Mr. Duckert, seconded by Mr. Hemmingsen to authorize Mr. Ryan Doyle to impose and release seasonal weight restrictions, as required for 2015.
Roll Call: Duckert, aye; Hemmingsen, aye; Howell, aye. Three ayes. Motion carried.

122314-243

Motion by Mr. Hemmingsen, seconded by Mr. Duckert to appoint Mr. Erick Pearson as Managing Director for 2015.
Roll Call: Duckert, aye; Hemmingsen, aye; Howell, aye. Three ayes. Motion carried.

122314-244

Motion by Mr. Hemmingsen, seconded by Mr. Duckert to designate Mr. Erick Pearson as Trunkline Superintendent and Assistant Trunkline Superintendent for 2015. Roll Call: Duckert, aye; Hemmingsen, aye; Howell, aye. Three ayes. Motion carried.

122314-245

Motion by Mr. Duckert, seconded by Mr. Hemmingsen to appoint Ms. Linette Daily, Chief Finance Officer for 2015. Roll Call: Duckert, aye; Hemmingsen, aye; Howell, aye. Three ayes. Motion carried.

122314-246

Motion by Mr. Hemmingsen, seconded by Mr. Duckert to appoint Ms. Linette Daily, Secretary to the Board for 2015. Roll Call: Duckert, aye; Hemmingsen, aye; Howell, aye. Three ayes. Motion carried.

122314-247

Motion by Mr. Hemmingsen, seconded by Mr. Duckert to designate Mr. Ryan Doyle as authorized agent for checking vehicles for size, weights, and loads operating on all roads under the Road Commission jurisdiction or as allowed or designated in Lapeer County for the period of January 1, 2015 to December 31, 2015.
Roll Call: Duckert, aye; Hemmingsen, aye; Howell, aye. Three ayes. Motion carried.

Mr. Howell declared the meeting adjourned at 5:46 p.m.

Gary Howell, Chairman

Linette Daily, Board Secretary