

LAPEER COUNTY ROAD COMMISSION
REGULAR BOARD MEETING
Wednesday, November 27, 2013
4:30 p.m.

Present: Mr. Gary Howell, Chairman; Mr. Michael Hemmingsen, Member

In Attendance: Mr. Erick Pearson, Managing Director; Mr. Ryan Doyle, County Highway Engineer; Ms. Linette Daily, Secretary to the Board

Mr. Chuck Buckel, Mr. Zeb Schons

Mr. Gary Howell, Chairman, called the meeting to order at 4:31 p.m. in the Meeting Room of the Lapeer County Road Commission Building. The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

112713-175

Motion by Mr. Hemmingsen, seconded by Mr. Howell to approve the revised agenda. Motion carried.

APPROVAL OF PRIOR BOARD MEETING MINUTES

112713-176

Motion by Mr. Hemmingsen, seconded by Mr. Howell, to approve the Regular Meeting minutes for November 13, 2013. Motion carried.

APPROVAL OF DISBURSEMENTS

112713-177

Motion by Mr. Hemmingsen, seconded by Mr. Howell to approve disbursements dated November 27, 2013 in the amount of \$877,159.46. Motion carried.

MANAGING DIRECTOR REPORT

Mr. Pearson explained that he received bid proposals for Snow Removal for the 2013-2014 winter season. Mr. Pearson explained that the snow removal contractors are used in the subdivisions when the snowfall is more than four inches and the garages cannot get to them. Mr. Pearson reported that he received bid proposals from the same three bidders as last year, and he will sit with the foremen to decide which contractors will get which townships, as one contractor cannot cover all townships.

112713-178

Motion by Mr. Hemmingsen, seconded by Mr. Howell, to approve the Snow Removal Bid Tabulations and award in the best interest of the Road Commission. Motion carried.

Mr. Pearson asked the Board to approve the 2014 meeting and holiday schedules as presented. Mr. Howell inquired about the Good Friday and Veteran's Day holidays. Mr. Pearson explained that the holidays were contractually negotiated. Mr. Howell stated that he would like to look at those again during contract negotiations. Mr. Howell went on to state that he would also like to suggest changing the Committee of the Whole meetings to 9:00 a.m. Mr. Doyle stated that 9:00 a.m. would not be convenient for him during the construction season since he would be out inspecting projects. It was agreed upon to wait for the approval of the meeting schedule until Mr. Duckert was present.

112713-179

Motion by Mr. Hemmingsen, seconded by Mr. Howell, to approve the 2014 Holiday schedule. Motion carried.

Mr. Pearson presented his Overhead Procedure change to the Board. Mr. Pearson explained that services such as paving projects, chip seal, mowing and dust control will no longer be charged an overhead percentage rate.

112713-180

Motion by Mr. Hemmingsen, seconded by Mr. Howell, to approve the 2014 Overhead Procedure change effective January 1, 2014. Motion carried.

ENGINEERING REPORT

Mr. Doyle explained that he had a contract with Rowe Professional Services Company for (1) detailed inspection and load rating updates on the 16 structures listed below and (2) the preparation of the Local Bridge Program funding applications for 5 county structures for the May 1, 2014 submittal deadline.

Structure Number	Description
5390	Wilder Road over the Pine Creek Drain
5391	Imlay City Road over the Belle River Drain
5394	Webster Road over the Weston Drain
5400	McKillop Road over the Indian Creek Drain
5404	Hathaway Road over the Indian Creek Drain
5408	Index Road over the S. Br. Cass River Drain
5409	Gosline Road over the S. Br. Cass River Drain
5411	Burnside Road over the N. Br. Flint River Overflow
5417	Thornville Road over the S. Br. Flint River
5429	Bowman Road over the Belle River Drain
5437	Morris Road over the S. Br. Flint River
5450	Wilder Road over the S. Br. Flint River
5469	Castle Road over the N. Br. Flint River
5470	Squaw Creek Road over the Squaw Creek Drain
5471	Murphy Lake Road over the Squaw Creek Drain
12692	Barnes Lake over the Squaw Creek Drain

112713-181

Motion by Mr. Hemmingsen, seconded by Mr. Howell, to approve the contract with Rowe Professional Services Company for (1) 16 detailed structure inspection and load rating updates and (2) preparation of Local Bridge Program Funding Applications for 5 county structures. Rowe will invoice at the standard annual billing rate up to, but not exceeding, a total contract amount of \$14,800.00. Motion carried.

Mr. Doyle went on to state that he also had an engineering contract with OHM Advisors for the review of the Karegnondi Water Main project plans.

112713-182

Motion by Mr. Hemmingsen, seconded by Mr. Howell, to approve the contract with OHM Advisors for the review of the plans for the Lake Huron Water Initiative contracts S-4005 and S-4006. Services will be performed for an hourly fee based on annual rates, not to exceed \$7,975 on each contract (\$15,950 total) Motion carried.

Mr. Doyle explained that the new Environmental Health Director informed him that the Health Department was cited by the DEQ for not getting notifications from the Road Commission and the Drain Commission when Soil Erosion and Sedimentation Control projects are underway. Mr. Doyle explained that we were not aware of the requirement and our approved plan from 2005 also did not indicate the requirement. Mr. Doyle stated that he was able to find the language in Part 91 of the Natural Resources and Environmental Protection Act, whereas the Authorized Public Agency must report to the County Enforcing Agency.

Mr. Doyle asked that the existing policy be amended by adding the NOTIFICATION section on page 5 and by amending the last sentence in the INSPECTION section on page 6 to include the District Foreman for general oversight and ultimate responsibility.

112713-183

Motion by Mr. Hemmingsen, seconded by Mr. Howell, to approve the amended SESC Operating Procedures for the Lapeer County Road Commission. Motion carried.

Mr. Doyle reported that he would also like the approval of the Stormwater, Asset Management, and Wastewater (SAW) Grant Agreement. Mr. Doyle explained that he is applying for funds to establish an asset management plan. Mr. Doyle stated that he is asking for \$812,413.00 for the plotting of all cross culverts in the county, along with the cleaning and video taping of the structures.

112713-184

Motion by Mr. Hemmingsen, seconded by Mr. Howell, to approve the Resolution Authorizing the SAW Grant Agreement and authorize Mr. Ryan Doyle to sign same. Roll Call: Hemmingsen, aye; Howell, aye; Duckert, Absent. Two ayes. Motion carried.

112713-185

Motion by Mr. Hemmingsen, seconded by Mr. Howell to approve TCO #2(18)2013 in accordance with Engineer's recommendation that Millington Road over Cable Drain between Rumph Road and Heater Road in Rich Township be posted as follows: Open to Legal Traffic. Motion carried.

Mr. Doyle reported that he and Mr. Hemmingsen attended the Region 5 meeting. It was stated that there was some talk about the Prosperity Regions that have recently been established, but no movement is taking place as of yet to make changes. Mr. Doyle reported that the Urban Boundary adjustments that the Road Commission requested have been approved. Mr. Doyle explained that this process is allowed every ten years and will open up the Road Commission for additional funding through grant applications.

COMMISSIONER REPORTS AND COMMENTS

Mr. Howell asked about the ORV maps. Mr. Pearson distributed the maps with the roads highlighted that they would like to ask the County Board to close to ORV traffic. Mr. Pearson explained that the map represents approximately 121 miles or about 10% of total miles. It was stated that the elevation and high traffic counts are the justification for the requested closures. It was decided to wait until Mr. Duckert is allowed to review the map prior to meeting with the County again.

It was also stated that a meeting with Huron Consultants is being scheduled for next week to discuss the contract details.

Mr. Howell declared the meeting adjourned at 5:23 p.m.

Gary Howell, Chairman

Linette Daily, Board Secretary