

LAPEER COUNTY ROAD COMMISSION
REGULAR BOARD MEETING
Wednesday, September 18, 2013
4:30 p.m.

Present: Mr. Gary Howell, Chairman; Mr. Dale Duckert, Vice Chairman; Mr. Michael Hemmingsen, Member
In Attendance: Mr. William Meinz, County Highway Engineer; Ms. Tami Erickson, Chief Financial Officer; Ms. Linette Daily, Secretary to the Board; Mr. Erick Pearson, Managing Director; Mr. Ryan Doyle, Assistant Engineer
Mr. Charles Buckel, Mr. Dale Sawyer, Mr. Weston Wickham, Mr. James Boldt

Mr. Gary Howell, Chairman, called the meeting to order at 4:30 p.m. in the Meeting Room of the Lapeer County Road Commission Building. The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Ms. Daily asked that the two Dryden Road Agreements be added to the agenda under Projects.

Mr. Howell also asked that a Status Report on the two Dryden Road projects be added to the agenda under Engineering Report.

Mr. Doyle asked that an Executive Session be added to the agenda to discuss his performance review.

091813-129

Motion by Mr. Duckert, seconded by Mr. Hemmingsen to approve the amended agenda. Motion carried.

APPROVAL OF PRIOR BOARD MEETING MINUTES

091813-130

Motion by Mr. Hemmingsen, seconded by Mr. Duckert to approve the Regular Meeting minutes for September 4, 2013. Motion carried.

APPROVAL OF DISBURSEMENTS

091813-131

Motion by Mr. Duckert, seconded by Mr. Hemmingsen to approve disbursements dated September 19, 2013 in the amount of \$479,326.63. Motion carried.

APPROVAL OF PROJECTS

091813-132

Motion by Mr. Hemmingsen, seconded by Mr. Duckert to approve the following projects. Motion carried.

Almont Township

504 001 133012 Roadside Mowing- To be performed by Evans, Double Swath /Estimated Cost: \$5,909.50 (Township Cost)

504 001 133010 Additional Dust Control- 2nd Application, To be applied by Road Maintenance Corp. Estimated Cost: \$11,954.19 (Township Cost)

Attica Township

489 003 133211 Level and Brine only- 1,000 ton gravel on Peppermill Road between Lake George and Force Roads /Estimated Cost: \$1,380.00 \$690.00 (Allocation) \$690.00 (Township Cost)

Burnside Township

504 005 133403 Ditch south side of Link Road about .3 miles west of M-53. Replace field drive, house drive, and x-tube. Seed and mulch. 30"x60', 18"x50', 18"x40'. /Estimated Cost: \$5,500.00 (Township Cost)

504 005 133404 Replace X-tube 24"x40' on Butler at Barnes Road intersection /Estimated Cost: \$2,330.00 (Township Cost)

504 005 133405 Replace X-tube on Peck Road between Brown School and township line. 18"x40', 115' west of Brown School Road /Estimated Cost: \$2,100.00 (Township Cost)

489 005 133406 Haul, level and brine 12,000 ton gravel to various locations determined by Township and foreman, supplied from Bechtel Sand and Gravel/ Estimated Cost: \$38,400.00- \$6,571.72 (Allocation) \$31,829.00 (Township Cost)

Deerfield Township

489 006 133507 Gravel to Pavement- 6625 feet long, 22' wide with 4' gravel shoulders, To include preparation work of grade changes, tree removal, fill, grade changes to provide sight distance at driveways, survey and design to meet standard for 55 mph paved road. White Road between Millis and M-24 Estimated Cost: \$232,088.95 (Township Cost)

Dryden Township

489 007 133612 5,000 Ton Gravel, Spread and Brining only/ Estimated Cost: \$4,750.00 (Township Cost)

489 007 133613 5,000 Ton Gravel, Spread and Brining only/ Estimated Cost: \$4,750.00 (Township Cost)

Hadley Township

504 010 133903 Roadside Mowing, To be performed by Jostock, Double Swath/ Estimated Cost: \$4,460.00 (Township Cost)

MANAGER'S REPORT

Mr. Pearson asked the Board to approve the White Road Project as the Public Hearing had been held on August 26, 2013 and the Township has sent their approval to move forward. Mr. Howell stated that he did attend the Public Hearing and that a large number of the residents were in favor of the paving project

0914813-133

Motion by Mr. Duckert, seconded by Mr. Hemmingsen to approve the White Road improvement from gravel to pavement in accordance with Public Act 283 of 1909. Three ayes. Motion carried.

Mr. Pearson then asked the Board to approve the 2014 General Appropriations Act as proposed. Mr. Howell asked that the motion at the top of the page, and footnote #2, authorizing fund transfers up to twenty-five percent by the Manager without prior approval, be removed from the document.

0914813-134

Motion by Mr. Hemmingsen, seconded by Mr. Duckert to approve the proposed 2014 General Appropriations Act with the amendment of the removal of the motion at the top of the page and footnote #2, authorizing fund transfers up to twenty-five percent by the Manager without prior approval, at the bottom of the page. Three ayes. Motion carried.

0914813-135

Motion by Mr. Duckert, seconded by Mr. Hemmingsen to approve the Motor Grader Bid Tabulations dated September 3, 2013 and award in the best interest of the County. Three ayes. Motion carried.

Mr. Pearson stated that it is his recommendation that the Road Commission purchase the Volvo graders, as they have proven themselves with themselves in their fuel savings and reduced tire replacement, due to their power and weight capability. The tires are lasting three times longer with the larger machine. Mr. Pearson stated that one grader will be purchased out of the 2013 budget and the second will come out of the 2014 budget.

Mr. Pearson reported that he took bids for the repairs on the Imlay City garage after he held a mandatory pre-bid meeting. Mr. Pearson explained that he received two bids for the work.

Mr. Pearson went on to state that the garage was a 1979 pre-engineered steel structure that has begun to have roofing failures after attempted repairs have run their course. Mr. Pearson explained that he requested bids for a roof hugger system to be placed over top of the existing structure. He also asked for separate bids on the replacement of the lower 48 inches on the siding of the building and the replacement of three rotted entry doors.

0914813-136

Motion by Mr. Duckert, seconded by Mr. Hemmingsen to approve the Bid Tabulation for the Repair of the Imlay City Garage and award in the best interest of the Road Commission. Three ayes. Motion carried.

0914813-137

Motion by Mr. Hemmingsen, seconded by Mr. Duckert to approve the County Road Association of Michigan Ballot proposal to change Vacationland Council name to East Central Council. Three ayes. Motion carried.

Public Time

Mr. Dale Sawyer representing American Aggregate/Edward C. Levy Corporation, was present to speak about the improvement for Deanville Road. Mr. Sawyer stated that four of the pit owners on the roadway have agreed to pay equally for the improvements of the roadway. Mr. Sawyer stated that the St. Clair County Road Commission has not participated in the discussions since the first meeting that was held at the Lapeer County Road Commission. Mr. Sawyer stated that talks regarding the improvement of this roadway began after Mr. Doyle contacted the owners stating that something had to be done to the roadway or it would have to become restricted to truck traffic. Mr. Sawyer stated that although they don't necessarily agree with Mr. Doyle's recommendation, they do respect that the Road Commission is the governing body on the roadway. Mr. Sawyer stated that the owners would like to be able to partially finance the project by paying 50% up front when the project is started and then 25% annually over two years. The paving would take place in the spring of 2014. Mr. Sawyer explained that the owners need the time to budget the funds into the new year.

Mr. Doyle stated that he didn't want to see the road fall apart, so it is his recommendation to have an overlay placed on the road. Mr. Doyle stated that the last overlay lasted 15 years and it was intended to only last five years, so we are hopeful that an additional overlay will do just as well.

Mr. Doyle stated that he does not have a problem with waiting until spring, but a bad winter may cause issues. Mr. Pearson asked Mr. Sawyer how much work he intended to do between now and spring. Mr. Sawyer stated that they would be doing very little work out of this pit until next year around April. Mr. Pearson stated that the paving bids will be taken in January so that we will be ready to go when the weather permits it.

ENGINEERING REPORT

091813-138

Motion by Mr. Hemmingsen, seconded by Mr. Duckert to extend the 2013 Permit Fee Schedule into 2014. Three ayes. Motion carried.

Mr. Doyle stated that he extended the fees in 2013 as well, and will consider a fee change in the future when more fees warrant an adjustment.

Mr. Doyle then asked to amend the Multi-Residential Driveway Approach Policy. Mr. Doyle explained that currently 3 parcels are allowed off of the one drive and he would like to amend that number to 4 in order to align ourselves with all of the Townships.

091813-139

Motion by Mr. Hemmingsen, seconded by Mr. Duckert to amend the Multi-Residential Driveway Approach Policy. Three ayes. Motion carried.

Mr. Mainz spoke about the Dryden Road project delay, stating that the project was submitted to MDOT late due to the many revisions they requested for the consultant to fix. Mr. Mainz stated that the project cost was now almost \$400,000 over his original estimate, and that would require an emergency Rural Task Force Meeting. Mr. Mainz explained that the project are now going to be split between 2013 and 2014 funds and both will be bid at the same time.

Mr. Hemmingsen asked if we were still able to spend all of the Federal Aid dollars. Mr. Mainz stated that yes, all of the 2013 and 2014 funds were being used, with an additional cost of \$125,000 to the Road Commission. Mr. Howell stated that he was extremely unhappy with what has happened here and with the fact that the plans were “woefully incomplete”, according to MDOT.

Mr. Mainz explained that other Road Commissions get the same comments. Mr. Howell stated that the consultant should know the standards that they are required to follow on a Federal Aid project.

Mr. Hemmingsen stated that he did speak to MDOT and was informed that the plans were sent back twice with revisions and then submitted at the last minute and could not be let.

Mr. Howell asked if Mr. Mainz reviewed the plans prior to submission. Mr. Mainz stated that he normally does review the plans, but he is not the expert and just checks for general items.

Mr. Hemmingsen stated that when the cover sheet came for signature, the cost estimate should have been attached. Mr. Mainz stated that he did not check the cost estimate sheet.

Mr. Howell stated that many meetings have taken place since this estimate was presented, yet there has been a lack of notice to the Board. Mr. Howell added that now the Township Supervisor in that area is upset that the project has been delayed.

Mr. Howell stated that he is extremely disappointed with Road Commission Engineer Mainz, who was in charge of this project and with Huron Consultants over the unnecessary delays that have taken place on the Dryden Road project.

Public Time

Weston Wickham-

Mr. Wickham asked the Board what a Committee of the Whole Meeting was. Mr. Howell explained that rather than have small committee meetings with such a small board, the Board members meet as a whole to discuss items they will make decisions on at a Regular Meeting. Mr. Howell explained that no decisions are made at these meetings.

Mr. Wickham asked when he was allowed to speak at the Regular Meeting. Mr. Howell explained that Public Time is reserved for public comment unless they are involved with an agenda item, in which case they are allowed to comment on the specific item when recognized by the Chairman.

Mr. Wickham asked when Dryden Road was going to be complete. Mr. Pearson stated that it appears as if it will be going next summer as soon as school is out.

Mr. Wickham asked what the term “obligate” means. Mr. Mainz stated that it is the term used to mean that funding has been secured and dedicated by MDOT to fund a project.

Mr. Wickham also asked what the term “let” means. Mr. Mainz explained that it means to bid the project.

Mr. Wickham finally asked if the Road Commission is locked into using a certain consultant for their projects. Mr. Mainz stated no.

Commissioner Reports and Comments

Mr. Hemmingsen reported that there were some interesting sessions at the NMARC/ASMRC Conference he recently attended.

Mr. Howell stated that he has asked Mr. Hemmingsen to create an employee evaluation document, and that he would like him to work together with the Managing Director on this item.

091813-140

Motion by Mr. Hemmingsen, seconded by Mr. Duckert to move into Executive Session at 5:35 p.m. for the purpose of discussing a performance review, as requested by Mr. Ryan Doyle. Roll call: Mr. Duckert, aye; Mr. Howell, aye, Mr. Hemmingsen, aye. Three ayes. Motion carried.

At 5:50 p.m. Mr. Howell reopened the regular meeting.

Howell declared the meeting adjourned at 5:53 p.m.

Gary Howell, Chairman

Linette Daily, Board Secretary