

2018-15  
LAPEER COUNTY ROAD COMMISSION  
ANNUAL BID  
BITUMINOUS SEAL PATCH

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The bid item Bituminous Seal Patch will include the following:

**EQUIPMENT:**

1. "A.M.Z."Brand Spray Patch Unit or equal - 250 gallon minimum.

The unit shall have a heating system capable of maintaining, at all times, the specific temperature of the asphaltic materials. A flashing traffic directional arrow to aid in traffic control and warning shall be installed on the unit in manner as to be readily visible by oncoming traffic.

2. Material Transport Unit - This unit will be of sufficient size as to be able to transport bituminous material, sand and aggregate of sufficient quantity simultaneously to and from the job site.

3. Backup Truck & Signing - Proper signing and backup truck with arrow board will be used in accordance with LCRC Work Zone Signing Policy (May 2005).

4. Sweeping of Road Surface - Each day after application, road will be swept by mechanical broom removing all loose material from the road surface.

**LABOR:**

Labor will be sufficient to operate all necessary equipment and to provide adequate production rate and traffic control.

**MATERIAL:**

All sand and aggregate will be supplied by the Lapeer County Road Commission in a suitable stockpile within reasonable distance of the work site.

All bituminous material will be supplied by the Lapeer County Road Commission in portable tanks within reasonable distance of the work site. Material circulation and reheating will be the responsibility of the contractor.

**FAIR EMPLOYMENT PRACTICES:**

The contractor agrees that they will not discriminate against any employee or applicant for employment, to be employed in the performance of this contract with respect to their hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment because of their age, (except when based on a bona fide occupation qualification), or because of their race, color religion, national origin, ancestry, sex height, weight, marital status, veteran status or handicap unrelated to the ability to perform the duties of a particular job. (Act No. 251 P.A. 1955, as amended)

### INSURANCE REQUIREMENTS

**Workers Compensation (Must comply with one of the following):**

- 1) **Workers' Compensation coverage.** The contractor shall, prior to the execution of the contract, file with the Road Commission, a certificate that he carries Worker's Compensation Insurance, with a 10-day notice of cancellation clause included. The Employers Liability amounts shall be \$500,000/\$500,000/\$500,000.
- 2) **Excluded under the Workers' Disability Compensation Act.** The contractor shall, prior to the execution of the contract, file with the Road Commission, Exclusion Form MDL 337, provided by the Bureau of Workers' Disability Compensation.
- 3) **Sole Proprietor with no employees, casual labor and or contractors.** The contractor shall, prior to the execution of the contract, file with the Road Commission, a Sole Proprietor Statement.

**General Liability**

The contractor shall save harmless and indemnify the Board of County Road Commissioners of the County of Lapeer against all claims for damage to the public or private property and for injuries to the persons arising out of and during the progress and to the completion of the work.

The contractor shall, prior to the execution of the contract, file with the Road Commission, a certificate that he carries General Liability coverage with the Lapeer County Road Commission added as additionally insured, with a 10 day notice of cancellation clause. General Liability amounts shall be \$1,000,000 each occurrence/\$2,000,000 aggregate including products/completed operations.

**Automobile Liability (If applicable)**

The contractor shall, prior to the execution of the contract, file with the Road Commission, a certificate that he carries Automobile Liability coverage with a 10 day notice of cancellation clause. Automobile Liability amounts shall be \$1,000,000 for owned, non-owned and hired vehicles.

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***Operations shall not commence until insurance is in force and will cease if it is canceled.***

### FAIR EMPLOYMENT PRACTICES

The contractor agrees that they will not discriminate against any employee or applicant for employment, to be employed in the performance of this contract with respect to their hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment because of their age, (except when based on a bona fide occupation qualification), or because of their race, color religion, national origin, ancestry, sex height, weight, marital status, veteran status or handicap unrelated to the ability to perform the duties of a particular job. (Act No. 251 P.A. 1955, as amended)

**PROCEDURES:**

Spray patch road and drainage problem areas in Lapeer County.

Production rate will be to the standard established by the Lapeer County Road Commission. Any unacceptable operation will be discontinued immediately and such decision will be the sole discretion of the Lapeer County Road Commission.

No alternate bids or substitute equipment will be accepted.

Work starting in March through September at direction of managing director.

Hourly Rate Bid: \$ \_\_\_\_\_

Hourly Rate Bid for Item #1, Patch Equipment Only,

(No Truck or Sweeper) for use by county forces: \$ \_\_\_\_\_

Company: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_

By my signature on this document, I hereby state that all of the information I have provided is true, accurate and complete. I hereby state that I have not communicated with, nor otherwise colluded with any other bidder, nor have I made any agreement with, nor offered or accepted anything of value from any official or employee of the Lapeer County Road Commission.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**LAPEER COUNTY ROAD COMMISSION**

**CONFLICT OF INTEREST DISCLOSURE FORM**

(Pursuant to Lapeer County Road Commission Conflict of Interest Policy dated 12/05/07)

**In the event that any Elected Official, Appointed Director, Employee or Committee member of the Road Commission shall have any direct or indirect interest in, or relationship with, any individual or organization which proposes to enter into any transaction with the Road Commission, including, but not limited to transactions involving:**

- a. The sale, purchase, lease or rental of any property or other asset;**
- b. Employment, or rendition of services, personal or otherwise;**
- c. The award of any grant, contract, or subcontract;**
- d. The investment or deposit of any funds of the Road Commission.**

**Said individual or organization shall give notice of such interest or relationship to the Road Commission on the form below to be reviewed by the Managing Director or Chief Financial Officer for approval at a public meeting.**

Name:	
Nature of Business:	
Interest or Relationship to Road Commission:	
Date Presented:	Date Approved: