

2018-13
LAPEER COUNTY ROAD COMMISSION
ANNUAL BID
ROADSIDE MOWING

PART A: LOCAL ROAD MOWING by TOWNSHIP DESIGNATION

1. Mowing will be a double swath 5' wide on both sides of roadway, on all local roads and intersections.
2. **The FIRST mowing will begin June 1 and be complete by July 25, unless mutually agreed upon by both parties.**
3. Mowing equipment will be able to cut brush and small trees up to 2 inches in diameter.
4. Maps will be provided by the County and marked daily as to progress of mowing operation.
5. Bid award will be made by Township. Successful bidder to be notified by May 1 as to Townships participating.
6. Work will not begin until insurance requirements as listed have been fulfilled.
7. Contractor agrees that it will promptly and properly attend to any complaints received by the Road Commission regarding its operations including poor workmanship, complaints of damage to mailboxes, vehicles, trees and other property.
8. Work on this system will be scheduled with the township supervisor. The township will control the limits of the work and quality control. **NOTE: The contractor will not be paid until the Road Commission receives payment from the Township.**
9. Invoices will be sent to the road commission for payment.
10. Bid is lump sum. Bidder to verify mileage and conditions prior to bidding.
11. **Bid/Performance Deposit (BOND) A cashier's check or bank money order made out to the Lapeer County Road Commission in an amount of 5% of the total amount of the bid must accompany this proposal. The bid/performance deposit of the contractor awarded the contract is held until the work is completed and then is returned. All other bid/performance deposits received will be returned by mail within 48 hours after the contract is awarded.**

PART B: PRIMARY ROAD SYSTEM

1. Mowing will be double swath 5 feet wide, on both sides of the road, on all primary roads.
2. **The FIRST mowing will begin June 1 and be complete by July 25, unless mutually agreed upon by both parties.**
3. Mowing equipment will be able to cut brush and small trees up to 2 inches in diameter.
4. Maps will be provided and marked each day on mowing progress.
5. Intersections will be cut three (3) swaths wide on each corner for clear vision.
6. Work will not begin until insurance requirements on attached sheet are fulfilled.
7. Contractor agrees that it will promptly and properly attend to any complaints received by Road Commission or by it regarding its operations including, poor workmanship, complaints of damage to mail boxes, vehicles, trees and other property.
8. Work will be under the direction of and coordinated by the district foreman.
9. **Bid/Performance Deposit(BOND) A cashier's check or bank money order made out to the Lapeer County Road Commission in an amount of 5% of the total amount of the bid must accompany this proposal. The bid/performance deposit of the contractor awarded the contract is held until the work is completed and then is returned. All other bid/performance deposits received will be returned by mail within 48 hours after the contract is awarded.**

PART A:

ROADSIDE MOWING, #13

<u>TOWNSHIP</u>	<u>CENTERLINE MILES</u>	<u>SINGLE SWATH</u>	<u>DOUBLE SWATH</u>	<u>COST/HR/1 MACHINE</u>
ALMONT	55.97	\$ _____	\$ _____	\$ _____
ARCADIA	42.57	\$ _____	\$ _____	\$ _____
ATTICA	54.00	\$ _____	\$ _____	\$ _____
BURLINGTON	45.83	\$ _____	\$ _____	\$ _____
BURNSIDE	75.10	\$ _____	\$ _____	\$ _____
DEERFIELD	59.78	\$ _____	\$ _____	\$ _____
DRYDEN	50.89	\$ _____	\$ _____	\$ _____
ELBA	49.24	\$ _____	\$ _____	\$ _____
GOODLAND	53.29	\$ _____	\$ _____	\$ _____
HADLEY	44.99	\$ _____	\$ _____	\$ _____
IMLAY	47.33	\$ _____	\$ _____	\$ _____
LAPEER	43.77	\$ _____	\$ _____	\$ _____
MARATHON	50.44	\$ _____	\$ _____	\$ _____
MAYFIELD	58.01	\$ _____	\$ _____	\$ _____
METAMORA	45.37	\$ _____	\$ _____	\$ _____
N. BRANCH	57.10	\$ _____	\$ _____	\$ _____
OREGON	58.56	\$ _____	\$ _____	\$ _____
RICH	58.81	\$ _____	\$ _____	\$ _____

PART B:

<u>TOWNSHIPS</u>	<u>MILES</u>	<u>TOTAL BID</u>
Arcadia, Rich, Burlington, Marathon, Deerfield, North Branch, Burnside	137.63	\$ _____
Oregon, Metamora, Hadley, Mayfield, Elba, Lapeer	124.39	\$ _____
Attica, Imlay, Goodland, Dryden, Almont	98.18	\$ _____

COMPANY: _____ CONTACT PERSON: _____

ADDRESS: _____ CITY: _____ STATE: _____

ZIP: _____ TELEPHONE:(_____) _____

By my signature on this document, I hereby state that all of the information I have provided is true, accurate and complete. I hereby state that I have not communicated with, nor otherwise colluded with any other bidder, nor have I made any agreement with, nor offered or accepted anything of value from any official or employee of the Lapeer County Road Commission.

SIGNATURE: _____ DATE: _____

INSURANCE REQUIREMENTS

 Workers Compensation (Must comply with one of the following):

- 1) **Workers' Compensation coverage.** The contractor shall, prior to the execution of the contract, file with the Road Commission, a certificate that he carries Worker's Compensation Insurance, with a 10-day notice of cancellation clause included. The Employers Liability amounts shall be \$500,000/\$500,000/\$500,000.
- 2) **Excluded under the Workers' Disability Compensation Act.** The contractor shall, prior to the execution of the contract, file with the Road Commission, Exclusion Form MDL 337, provided by the Bureau of Workers' Disability Compensation.
- 3) **Sole Proprietor with no employees, casual labor and or contractors.** The contractor shall, prior to the execution of the contract, file with the Road Commission, a Sole Proprietor Statement.

 General Liability

The contractor shall save harmless and indemnify the Board of County Road Commissioners of the County of Lapeer against all claims for damage to the public or private property and for injuries to the persons arising out of and during the progress and to the completion of the work.

The contractor shall, prior to the execution of the contract, file with the Road Commission, a certificate that he carries General Liability coverage with the Lapeer County Road Commission added as additionally insured, with a 10 day notice of cancellation clause. General Liability amounts shall be \$1,000,000 each occurrence/\$2,000,000 aggregate including products/completed operations.

 Automobile Liability (If applicable)

The contractor shall, prior to the execution of the contract, file with the Road Commission, a certificate that he carries Automobile Liability coverage with a 10 day notice of cancellation clause. Automobile Liability amounts shall be \$1,000,000 for owned, non-owned and hired vehicles.

Operations shall not commence until insurance is in force and will cease if it is canceled.

FAIR EMPLOYMENT PRACTICES

The contractor agrees that they will not discriminate against any employee or applicant for employment, to be employed in the performance of this contract with respect to their hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment because of their age, (except when based on a bona fide occupation qualification), or because of their race, color religion, national origin, ancestry, sex height, weight, marital status, veteran status or handicap unrelated to the ability to perform the duties of a particular job. (Act No. 251 P.A. 1955, as amended)

Township Contacts

<u>TOWNSHIP</u>	<u>SUPERVISOR</u>	<u>PHONE</u>
ALMONT	PAUL BOWMAN	810-798-8521
ARCADIA	JOHN HOWELL	810-614-6292
ATTICA	AL OCHADLEUS	810-664-9720
BURLINGTON	CHARLES OBERLE	989-761-7822
BURNSIDE	CHAD DEMPSEY	810-705-2973
DEERFIELD	RAY HAYES	810-245-2600
DRYDEN	TINA PAPINEAU	810-895-6452
ELBA	MICHAEL BOSKEE	810-667-4693
GOODLAND	RONALD CISCHKE	810-724-8064
HADLEY	ERNEST MONROE	810-797-5624
IMLAY	STEVEN HOEKSEMA	810-724-8835
LAPEER	SCOTT JARVIS	810-664-3700
MARATHON	FRED MOORHOUSE	810-793-7158
MAYFIELD	DIANE IRELAND	810-664-0821
METAMORA	DAVE BEST	810-678-2237
N. BRANCH	LYNN HOFFMAN	810-688-2124
OREGON	ELDON CARD	810-245-6000
RICH	DAVID SCHEURER	586-260-2600

LAPEER COUNTY ROAD COMMISSION

CONFLICT OF INTEREST DISCLOSURE FORM

(Pursuant to Lapeer County Road Commission Conflict of Interest Policy dated 12/05/07)

In the event that any Elected Official, Appointed Director, Employee or Committee member of the Road Commission shall have any direct or indirect interest in, or relationship with, any individual or organization which proposes to enter into any transaction with the Road Commission, including, but not limited to transactions involving:

- a. The sale, purchase, lease or rental of any property or other asset;
- b. Employment, or rendition of services, personal or otherwise;
- c. The award of any grant, contract, or subcontract;
- d. The investment or deposit of any funds of the Road Commission.

Said individual or organization shall give notice of such interest or relationship to the Road Commission on the form below to be reviewed by the Managing Director or Chief Financial Officer for approval at a public meeting.

Name:	
Nature of Business:	
Interest or Relationship to Road Commission:	
Date Presented:	Date Approved:

12/07/07